



AGRAWAN HERITAGE UNIVERSITY

(Established under the U.P. State Private University Act and Approved by UGC, New Delhi)

PROCEDURE AND FACILITIES FOR INTERNATIONAL STUDENTS

Agrawan Heritage University, Agra, established under the provisions of the State Legislature and recognized by the University Grants Commission (UGC), is committed to advancing higher education in a globally inclusive and culturally diverse environment. In keeping with India's long-standing tradition of "Atithi Devo Bhava" (The Guest is God) and the principle of Vasudhaiva Kutumbakam (The World is One Family), the University welcomes international students to participate in its academic, research, and cultural programs.

This policy lays down the guidelines, procedures, and facilities for the admission and integration of foreign nationals, Non-Resident Indians (NRIs), Persons of Indian Origin (PIOs), and Overseas Citizens of India (OCIs). The objective is to ensure transparency, efficiency, and fairness in the admission process while maintaining academic standards as per UGC and Association of Indian Universities (AIU) norms.

Agrawan Heritage University has established a dedicated International Students' Cell (ISC) functioning under the supervision of the Registrar and the Office of International Relations, to handle all matters related to international admissions, student support, and welfare. The ISC acts as a single-window system for all pre-admission, post-admission, and residential matters.

This policy not only serves as a procedural framework for the admission of international students but also reflects the university's commitment to global engagement, mutual learning, and cultural exchange. It aligns with India's National Education Policy (NEP 2020), which emphasizes the internationalization of education and aims to make Indian universities preferred destinations for global learners.

ADMISSION PROCEDURE FOR INTERNATIONAL STUDENTS

The admission procedure for international students at Agrawan Heritage University is designed to be simple, systematic, and fully compliant with UGC and Government of India norms. The process ensures that every applicant receives personalized assistance from application to arrival. The admission process typically includes submitting an application, verifying eligibility, issuing a provisional admission letter, providing visa assistance, and completing final registration.

APPLICATION PROCESS

Prospective international students are required to apply online through the official university website: www.ahu.ac.in. The application form must be filled in English and accompanied by all relevant academic documents. Candidates must select their preferred program of study, upload scanned copies of certificates, and submit a personal statement outlining academic goals.

Once the application is received, the International Students' Cell reviews it for completeness and forwards it to the Admission Committee for eligibility evaluation. Students are informed about the status of their application through email within 10 working days.

The University charges a nominal non-refundable registration fee to process the application. For transparency, all communication regarding eligibility, acceptance, and fee payment is done through official channels only.

ELIGIBILITY VERIFICATION

Eligibility is determined based on equivalence of qualifications as recognized by the Association of Indian Universities (AIU). For undergraduate admission, students must have completed 12 years of schooling with subjects relevant to the chosen discipline. For postgraduate admission, a recognized bachelor's degree in the concerned field is mandatory. A certified English translation must accompany all documents issued in languages other than English. The University reserves the right to conduct online or telephonic interviews to assess the student's academic preparedness.

ISSUANCE OF PROVISIONAL ADMISSION LETTER

Once eligibility is confirmed, the University issues a Provisional Admission Letter, which serves as the official document for obtaining an Indian Student Visa. Students are required to pay the prescribed admission confirmation fee as per the university's international fee structure. The Provisional Admission Letter includes details of the course, duration, total fees, reporting dates, and visa requirements. Students must complete their visa process and report to the International Students' Cell upon arrival in India.

FINAL REGISTRATION AND FRRO COMPLIANCE

On reaching the campus, international students must present all original documents for verification and complete the registration formalities. In compliance with Indian law, foreign nationals must register with the Foreigners

Regional Registration Office (FRRO) within 14 days of arrival. The University provides complete guidance and assistance in the FRRO registration process.

DOCUMENTATION REQUIREMENTS

Each international applicant must provide authentic and verifiable documentation to support their admission. The following documents are mandatory for consideration:

1. Valid Passport (copy of the first and last page)
2. Student Visa or OCI/PIO card (as applicable)
3. Academic transcripts (10th, 12th, Bachelor's degree) duly attested
4. English Proficiency Certificate (IELTS/TOEFL or Medium of Instruction Certificate)
5. Character Certificate issued by the last attended institution
6. Medical Fitness Certificate (including HIV and COVID-19 tests)
7. Birth Certificate or Government-issued ID proof of date of birth
8. Recent passport-size photographs (6 copies)
9. Transfer/Migration Certificate
10. Health Insurance proof valid in India

All documents must be in English or translated and notarized. The University verifies each document's authenticity through the issuing authority or embassy, if necessary. Any falsification of documents will lead to immediate cancellation of admission.

This strict documentation process ensures academic integrity, compliance with national regulations, and the safety of all students on campus. The University reserves the right to request additional documentation where required.

VISA AND IMMIGRATION POLICY

All foreign nationals admitted to Agrawan Heritage University must possess a valid Student Visa issued by the Government of India. The Visa must clearly specify the name of the institution and the course of study.

Students must apply for their visa at the nearest Indian Embassy or Consulate in their home country after receiving the Provisional Admission Letter from the University. Short-term visas, such as tourist or business visas, are not accepted for academic enrollment.

Upon arrival in India, students are required to report to the International Students' Cell within 72 hours and present the following documents for verification:

- Passport and Visa copy
- FRRO registration form
- University admission letter
- Residential address in India

The University's International Students' Cell coordinates with the Foreigners Regional Registration Office (FRRO) to assist students in completing immigration formalities, including residence permits and visa extensions.

In compliance with Ministry of Home Affairs (MHA) regulations, all changes in residence, course, or institution must be reported to the FRRO immediately. The University also assists students in obtaining medical insurance and provides emergency support for visa-related issues.

The University ensures full adherence to all immigration laws and maintains updated records of each international student, thus upholding national security standards and regulatory transparency.

FACILITIES AND SUPPORT SERVICES FOR INTERNATIONAL STUDENTS

Agrawan Heritage University provides a comprehensive range of facilities to ensure that international students experience a safe, comfortable, and academically enriching environment.

ACADEMIC SUPPORT

The University follows an English-medium curriculum and employs highly qualified faculty with international teaching experience. Each student is assigned a mentor for personalized guidance. Remedial classes and academic counseling are provided to help students adapt to the Indian education system.

ACCOMMODATION AND FOOD

Separate, well-furnished international hostels are available on campus. Rooms are equipped with air conditioning, Wi-Fi, laundry services, and 24-hour security. The campus cafeteria serves a variety of cuisines, including Indian, continental, and vegetarian meals. Clean drinking water, common kitchens, and lounge areas promote comfort and cultural bonding.

HEALTH AND SAFETY

The University operates an on-campus medical unit with qualified doctors and nurses. Tie-ups with reputed hospitals in Agra ensure advanced medical care when needed. Health insurance is mandatory for all international students. The campus is under CCTV surveillance, and security guards are deployed round the clock to maintain safety.

CULTURAL INTEGRATION

To ensure smooth cultural adaptation, the University organizes regular orientation sessions, international cultural festivals, language workshops, and social activities. Students are encouraged to participate in sports, clubs, and social outreach programs.

This multicultural ecosystem fosters understanding, tolerance, and mutual respect, helping international students become part of India's vibrant academic culture.

ROLES AND RESPONSIBILITIES OF THE INTERNATIONAL STUDENTS' CELL (ISC)

The International Students' Cell (ISC) serves as the nodal agency for all international matters. It provides end-to-end support, from pre-admission counseling to post-graduation assistance. Its primary functions include:

- Coordinating the admission process for all foreign applicants
- Verifying academic credentials and maintaining student records
- Assisting in visa, FRRO, and immigration documentation
- Organizing orientation, cultural exchange, and welfare programs
- Providing academic and psychological counseling
- Ensuring compliance with UGC, AIU, and MHA regulations

The ISC operates under the Registrar's Office and reports to the Vice-Chancellor. It works in collaboration with the Academic Council, Hostel Administration, and Finance Office to ensure a holistic and seamless experience for every international student.

POLICY IMPLEMENTATION AND MONITORING

This policy shall come into effect immediately upon approval by the Board of Management (BoM) of Agrawan Heritage University. The International Students' Cell, under the guidance of the Registrar, shall be responsible for its execution. An Annual Review Report on international admissions, student performance, and support services will be presented before the Academic Council. Feedback from students will be used to continuously improve the policy framework and facilities. All disputes or grievances related to international admissions will be addressed by the Grievance Redressal Committee constituted under university regulations.

CONCLUSION

Agrawan Heritage University reaffirms its dedication to creating a globally inclusive academic environment that upholds international standards of education, cultural exchange, and human values. The University's policies for international students ensure a transparent admission process, secure living environment, and enriching educational experience, in line with India's growing reputation as a global education hub.

This policy underscores the university's vision to build bridges across nations, nurture global citizens, and contribute meaningfully to the international academic community.

Sd/-
REGISTRAR